

DELAWARE PUBLIC PURCHASING ASSOCIATION, INC.
FOURTH QUARTER MEETING

Minutes of Tuesday, November 17, 2009

The Fourth Quarter meeting of the Delaware Public Purchasing Association (DPPA), Inc. for 2009, was held at **Big Fish Grill, Wilmington, DE.**

There were fifteen

(15) members in attendance: Peter Gregg and Andy Anderson, City of Dover; Kim Cuffee, DSP; Ruth Kowalski, Cliff Crawford, Andria Smith, Yvonne Gordon; New Castle County; Janet Schukoske, ERP; Sussanne Jara, DSP; Tina Austin, Phil Ceresin; City of Wilmington; Lisa Tusick; Town of Bethany Beach, Dot Pecqueur; Retired, Hilda Balascio; Retire, and Mike Sabol, Retired.

1. Opening of the Meeting - Peter

Peter Gregg, President, called the meeting to order at 11:17 a.m. **He thanked City of Wilmington for hosted the meeting.**

2. Reading of the Minutes – Janet

Peter asked for waiving the reading of the minutes.

A motion was made by Hilda and seconded by Sussanne. The minutes were passed unanimously. Please read them on-line.

3. Treasurer's Report – Sussanne

- a. The treasurer's report was read by Sussanne (copy attached).

Previous Balance:	\$10,648.99
Income	35.00
Expenses	\$ 1,720.11

A motion was made to accept the Treasurer's report by Tina, seconded by Lisa, to accept the Treasurer's Report as written. The report was passed unanimously.

4. Committee Reports-

- a. Finance Committee – Paul – No report

- b. Program Committee – Janet

- Janet reported that at the February meeting we will be viewing a DVD made by the Key Note speaker from the Forum. The DVD is about working will several different generations and how each has an unique way of viewing the working force.

- c. Chapter Liaison – Pete

- Pete stated that he received an email from George Nader asking for his endorsement for the empty Region II board position created when Ed Grant stepped down to become the NIGP Treasurer. Before Pete wanted to endorse George he asked for a vote from the membership. Mike Sabol made a motion that DPPA supports George Nader as our Region II board member. The motion was passed unanimously. Pete requested that any member that would like should email him with anything they think should be included in Pete's email to the NIGP board endorsing George.

d. Awards and Scholarship Committee – Ruth/Pete

Pete Janet asked Ruth if she had, had a chance to meet with her committee to discuss the proposed changes to the Awards and Scholarship program. Ruth said that they had not met to discuss this. Pete asked the membership if they could email him with any proposed changes they would like to see and he will look them over and make a recommendation at the next meeting.

e. Membership Committee –No Report

- Pete said that after the new year he is really going to work on getting new members.
- Hilda gave Pete a list of the Volunteer Fire Companies. She stated that we really had not targeted them for membership. Pete thanked her and said that he would be using her list after the first of the year.
- Sussanne inquired on why there were NIGP members from Delaware that are not DPPA members. Pete stated that he would look into it and try to get them to attend our meetings.

f. Professional Development (ProD) – Andrea – No Report

g. Public Relations – Cliff

No report

h. Strategic Planning – Pete

No report.

i. Historian – Kim

Kim has started a photo album of all the Holiday parties.

5. Unfinished Business/Old Business – All - None

6. New Business – All

- Discussion of Region II Conference. Janet stated that the Vendor Fair, food and location were all very good. However, there were not many choices regarding speakers. This was due to the fact that the attendance was way off due to the economy. Janet stated that Chris Coons was an excellent speaker and has been asked to speak at next years Region II Conference in DC as well as the NIGP Forum in San Antonio in August.

Sussanne did not like the fact that the first speaker was nothing more than an advertising for his software.

Lisa also said as a first conference she did not think the speakers were great but she did like Chris Mellis speaking on US Commodities.

Sussanne made copies of all the attendees and there contact info and distributed to all the members present. If you were not present at the meeting and would like a copy, please contact Sussanne.

Next years Region II Conference will be held in Washington DC

- The votes were tallied by Mike Sabol for next years Officers. The following Officers were elected:

President – Sussanne Jara
1st Vice President – Ruth Kowalski
2nd Vice President – Janet Schukoske
Treasurer – Kimberly Cuffee
Secretary – Tom D'Alessandro

Congratulations to all the new Officers!

- Peter read the Thank-you note from Sussanne for the contribution to her kids Education Fund after the death of her husband.
- Peter expressed condolences from the DPPA to Kim for the death of her father.
- After Mike tabulated the votes on the By-law changes, we still do not have enough votes for a quorum. We will have to get more members to vote or the By-law changes can not be passed.
- Peter asked for Hosts for next years meetings. The meetings will be hosted by the following Agencies

2010 Meeting Hosts

- February 16 - City of Dover
- May 18 – City of Wilmington
- Sept. 21 (now Sept. 24) – Town of Bethany Beach
- Nov. 16 - New Castle County

A discussion on moving the September meeting to Sept 24 (Fri.) because it will be held at the beach. Ruth made the motion to change the meeting date. Cliff 2ed the motion. The motion was carried unanimously.

7. LUNCH

8. Holiday Party (Andy stated that if he won big with the lottery ticket he got in the gift exchange, that he would take all members present to the Bahamans.)

9. Adjourn – Pete 3:00pm

Respectfully submitted,

Janet Schukoske, CPPB
DPPA Second Vice President